

**COMMUNITY ACTION PARTNERSHIP OF SAN BERNARDINO COUNTY**

686 EAST MILL STREET, SAN BERNARDINO, CA 92415-0610

TELEPHONE: (909) 891-3863

**COMMUNITY ACTION BOARD**

**DATE AND TIME:**

Tuesday, January 20, 2004  
4:30 p.m.

**MEETING PLACE:**

Community Action Partnership  
686 E. Mill Street  
San Bernardino, CA 92415-0120

**A G E N D A**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **INTRODUCTIONS**
4. **COMMUNITY INPUT**
5. **EXTRAORDINARY ITEMS TO BE PLACED ON AGENDA**
6. **APPROVAL OF AGENDA**
7. **APPROVAL OF NOVEMBER 18, 2003 BOARD MEETING MINUTES**
8. **MONTHLY REPORT OF THE COMMUNITY ACTION BOARD CHAIRPERSON**

A. **Presentation to Nancy Young of Social Action Clinic (SAC)**

9. **MONTHLY REPORT OF THE CSD EXECUTIVE DIRECTOR**

10. **CONSENT CALENDAR:** *(All items identified under the Consent Calendar will be acted upon by the Community Action Board at one time without discussion. A board member, staff member, or member of the public may request an item be removed from the Consent portion of the agenda for later discussion as a Deferred Item. The board can approve or deny the request.)*

**A. Administrative Recommendations**

1. *Approve National Community Action Foundation (NCAF) Fair Share Contribution in the amount of \$8,269.12.*
2. *Approve Amendment No 4 to Community Services Block Grant Contract for in the amount of \$ 2,584,099 for CAPSBC to continue providing services to eligible residents in San Bernardino County, January 1, 2003 through February 29, 2004 and authorize the Executive Director to sign amendment.*

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### **B. Personnel Committee**

1. *Approve a three percent (3%) salary adjustment for all eligible Community Action Partnership employees for the period of January 1, 2004 through December 31, 2004.*

### **C. Planning, Evaluation and Finance Committee**

1. *Approve Memorandum of Understanding (MOU) with California Department of Social Services (CDSS) for receipt and distribution of U.S. Department of Agriculture (USDA) food commodities for San Bernardino County from October 1, 2003 through September 30, 2004 and authorize Executive Director to sign MOU.*
2. *Approve 4<sup>th</sup> Quarter Community Services Block Grant reports for the period ending October 31, 2003 through December 31, 2003.*
3. *Approve Change Order No. 8 to contract #BAG11525 with Southwest Gas Corporation in the amount of \$270,000 for CAPSBC to add Needles to the existing Southern California territory and extend the contract term through December 31, 2004 and authorize the Executive Director to sign Change Order.*
4. *Approve Change Order No. 1 to CARE Capitation Contract with Southwest Gas Corporation in the amount of \$1,500 for CAPSBC to continue providing weatherization services through December 31, 2004 and authorize Executive Director to sign Change Order.*
5. *Approve contract with Southwest Gas for Appliance Replacement Program in the amount of \$280,000 for CAPSBC to provide furnace replacement and repair services to eligible residents of San Bernardino County and authorize Executive Director to sign contract.*
6. *Approve CSBG Contract No 04F-4461 with Department of Community Services and Development in the amount of \$602,545 for CAPSBC to provide services to low-income residents of San Bernardino County from January 1, 2004 through December 31, 2005 and authorize the Executive Director to sign contract.*
7. *Approve Amendment No. 4 to Contract No 03B-5234 with Department of Community Services and Development for CAPSBC to continue providing services to Low-Income Home Energy Assistance to eligible residents of San Bernardino County, January 1, 2003 through March 31, 2004 and authorize the Executive Director to sign amendment.*

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8. *Approve LIHEAP Contract No. 04B-5285 with Department of Community Services and Development in the amount of \$399,907 for CAPSBC to provide Weatherization Home Energy Assistance Program, Energy Crisis Intervention Program assistance to low-income residents of San Bernardino County from January 1, 2004 through December 31, 2004 and authorize the Executive Director to sign contract.*
9. *Approve agreement between Southern California Gas Company in the amount \$1,395,000 for CAPSBC to provide Direct Assistance Program (DAP) services to eligible San Bernardino County residents, January 1, 2004 through December 31, 2004 and authorize Executive Director to sign contract.*

### **11. DEFERRED ITEMS**

### **12. COMMITTEE REPORTS**

- A. Executive Committee
- B. Planning, Evaluation & Finance Committee
- C. Personnel Committee
- D. Bylaws Committee
- E. Human Rights Committee

### **13. CORRESPONDENCE**

- A. Letter dated December 29, 2003 from Housing and Urban Development
- B. Letter dated December 19, 2003 from Housing and Urban Development

### **14. INFORMATIONAL ITEMS – News Articles**

- A. News Article – Clearing Things Up – The Sun Newspaper – January 16, 2004
- B. News Article – SB County Children Receive the Gift of Sight - Precinct Reporter – January 8, 2004
- C. News Article – Van Provides Vision Choices - Press Enterprise – January 7, 2004
- D. News Article – A Visit to St Nick - The Sun – December 12, 2003

### **15. OLD BUSINESS**

### **16. NEW BUSINESS**

### **17. BUSINESS FROM THE FLOOR**

### **18. ADJOURNMENT**